

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

October 8, 2012

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: Lisa Bourbeau, Jack Moorehouse, and Tom Anderson

CALL TO ORDER: Betsy called the Meeting to Order at 6:00 PM.

Appointments

1. Jack Moorehouse from NH Department of Homeland Security – Jack outlined the process to get a grant for the Town's update of the Hazard Mitigation Plan. It is up to the community to track the time people spend participating in the process to match the grant. The Board asked if the Town was going to get any more grant money from the end of the FEMA round for Russell Station Bridge – Jack will look into this.
2. Tax Collector Elaine McClary regarding 29 Eastside Lane Unit 11 – The Board agreed that we need to go back to the beginning of the tax deeding process. The Board agreed that we do not need to undo anything in Avitar. The Board agreed the Town needs to send out notices again stating we will be taking the deed for backed taxes. The Board agreed to account for the interest accrued since the original tax deeding in case we sell it at auction but we will not charge it to the previous owner if they repurchase it. The Board will get more direction from Town Counsel for Elaine. The Board agreed next time we go through the tax deeding process we need to confirm that our information matches the deed prior to taking the deed.

New Business

The proposed event dedicating the Heritage Museum will be put off until spring due to the short timeframe.

There is a street light out on Main St., Scott will call PSNH.

Scott stated that Bruce Harrington expressed interest in the Building Inspector position. The Board discussed the need to advertise the position. At current an ad will be posted on the bulletin boards and in the Francestown News. Mike will see if Peter has someone to cover us in the interim. Mike will contact area towns to see if they may be interested in a regional approach.

Old Business

Financial review and internal controls proposal – the Board agreed not to do this because they felt it was not necessary.

Administrative Update

Mike stated he put together a brief charge to the Health Insurance Benefit Review Advisory Committee to outline the committee's role and membership for the Board to review. The Board agreed that they did not feel the members needed to be sworn in.

MOTION: Betsy made a motion to create the Health Insurance Benefit Review Advisory Committee, approve the charge as amended, and appoint the following people:

Michael Branley (Selectmen's representative)

Gary Paige (Full-time employee representative)

Charlie Pyle (Budget Advisory Committee representative)

Abby Dawson (Citizen at-large)

Maureen von Rosenvinge (Citizen at-large)

Seconded by Scott. All in favor.

Correspondence

Letter from Town Counsel regarding the Stone property.

Notice from the IRS regarding errors from last year, which have been corrected.

Letter from FIHS in response to Alan Thulander's letter regarding the Vehicle Museum, this will be dealt with further at a later meeting.

Inspection Report from Chief Kullgren regarding condo unit 11 – this will be put off until the Town determines its ownership status of the property.

Funding requests from various agencies.

Right-to-know request from Tom Anderson – Mike asked if he should provide the originals for review and the Board said he should.

Notice from the Town of Jaffrey Planning Board regarding a public hearing.

Copy of certificate for Senior Roads Scholar George Morgan Jr., Mike will write a letter congratulating him for the Board.

Notice from Town Counsel regarding Northern New England Telephone Operation v. T.O.F.

Items to Sign

Abatement of interest on Map 19 Lot 11 and Map 19 Lot 12

Payroll Manifest for 10/8

Payables Manifest for 10/8

General Election Warrant for November 6th

Abigail stated that upon reading the minutes from last meeting she realized that the notice discussed was from Our Town Energy Alliance, not Eastern.

Approval of Minutes

Betsy moved, seconded by Scott to approve the 10/1 Minutes as amended.

Betsy moved, seconded by Scott to approve the 9/24 Minutes as amended.

Betsy moved, seconded by Scott to approve the 6/25 Minutes as amended.

MOTION: Betsy made motion to enter nonpublic session at 7:15, seconded by Abigail pursuant to RSA 91-A:3, II (a) personnel.

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| Roll Call vote to enter nonpublic session: | Betsy Hardwick | Aye |
| | Scott Carbee | Aye |
| | Abigail Arnold | Aye |

The meeting room was cleared and the Board entered nonpublic session at 7:15 p.m.

At 7:25 the Board returned to public session having decided not to seal the minutes.

The Board announced Executive Assistant Wendy Brien-Baker will be returning to her full capacity.

Scott will be getting prices for painting the exterior of the Town Hall Annex next year.

Betsy requested permission to accept a donation from Hampshire 100 for the Conservation Commission.

MOTION: Scott made a motion to authorize Betsy to accept the donation, Abigail seconded. All in favor.

NEXT BOARD OF SELECTMEN MEETING: October 15 at 6 PM.

ADJOURNMENT: Betsy adjourned the meeting at 7:35 PM.

Respectfully Submitted by Administrative Coordinator Michael Branley

Approved on October 22, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold